

City of Mt. Shasta Planning Commission

Regular Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

Tuesday, April 19, 2016; 6:00 p.m.

"Our mission is to maintain the character of our "small town" community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services, and by forming partnerships with residents and organizations in the constant pursuit of excellence."

Item
1. Call to Order and Flag Salute
2. Roll call Findling, Higuera, Derby, Wagner, Beck, . Clure and Pardee were absent
3. Approval of Minutes: a. Minutes of March 15, 2016 Regular Planning Commission Meeting. Corrections there is an Aye from Commissioner Derby yet she was not able to vote since she was not at the meeting where Findling moved, Wagner seconded. Minutes were approved.
4. Correspondence from Public & Staff. None
5. Public Comment Welcome to our Planning Commission meeting. The Commission invites the public to address the Commission on issues not listed on the agenda and that are within the Commission's subject matter jurisdiction. Those wishing to address the Commission are asked to sign-in and indicate their topic of interest. The public has a right to address the Commission on any subject within the Commission's jurisdiction; however the Commission may limit public comment on matters that are outside of its jurisdiction. The Planning Commission may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Commission may place additional time limits on comments, to ensure members of the public have opportunity to speak and the Commission is able to complete its work. A group may be asked to choose a spokesperson to address the Commission on a subject matter, or the Commission may limit the number of persons addressing the Commission whenever a group of persons wishes to address the Commission on the same subject matter. Speakers are asked to provide their name and address for the public record. We greatly appreciate your active participation. NO comments
6. Consent Agenda Consent Agenda items are matters requiring a Planning Commission review but which, following an initial evaluation by staff, have been found to be totally consistent with existing City regulations and the City General Plan and are, therefore, recommended for "routine" approval. If it is determined by the Commission that a Consent Agenda item requires further discussion and review, it will be removed to the regular agenda for consideration. The remaining items will be handled as a group by a single action of the

Commission.

7. Discussion and Possible Action: Design Review. Accessory Structure. 3900 Springhill Drive. 057-771-200.

Staff Report was presented, CEQA was discussed and the Document was reviewed. Two comments were submitted and it was recommended that the Planning Commission Approve Project 2016.3. The applicant also spoke.

Motion was made by Findling to Adopt the Notice of Exemption, and approve the project as it was submitted. Seconded by Emily Derby seconded. Project was approved 5-0

8. Commission and Staff Comments:

Chairperson Higuera asked about the Noise Ordinance. She also asked about the Marijuana Ordinance. Higuera indicated that the marijuana ordinance is probably significant so we can be prepared. Higuera indicated that we must be prepared. Wants to start looking at what we are to do and get educated. It was discussed that perhaps there be a sub-committee looking into it. Higuera indicated that the issue needs to be discussed. Wagner used the example that the previously proposed was too rushed and it would be best to involve the public. Staff indicated his preference is to go slower and err in the site of caution.

Commissioner Findling updated the group on progress that the ATC. Commissioner Findling wanted to get on the record that the Staff Report submitted is in a very desirable format and requested that the future Planning Staff use this as a template. She indicates that the recommendation does not pre-suppose the planning commission recommendation. The staff report is well cited, organized, well presented. Staff indicated he would see what he could do to make that be the future format.

9. Adjourn: Next regular meeting to be held Tuesday May 17, 2016.

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body. The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled "Agenda Packet For Front Counter" located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk's office together with the appeal fee of \$375. If you challenge the environmental review or the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.

